

## **SAFETY AND HEALTH POLICY**

We ~~consider~~ the safety of all our employees a major responsibility. Constant endeavor will be made to provide safe working habits and conditions. We recognize that accident control can only be successful when we have adequate stimulation from top management, adequate co-ordination and advice from staff members, supervision who will accept their safety responsibilities, and employees who will participate in the elimination of unnecessary suffering.

We wish to emphasize the following points which are the keys to our safety objectives.

1. Active interest and support from top management in safety improvement, accident prevention and implementation of this policy.
2. Qualified safety staff to assist and maintain a safe and healthy working environment.
3. Regular training and education for management and safety personnel in safety principles and techniques.
4. Frequent communications with employees about safety by personal supervisory contact and through the use of promotional and educational materials.
5. Supervisory responsibility for safe practices, equipment, materials, housekeeping and working conditions within any given area of supervisory control. All property will be assigned to someone's supervisory control.
6. Adequent accident records and investigations to determine causes, trends and to enable management to plan future preventative action.
7. Job safety analysis when necessary to determine standard operating procedures.
8. Development and implementation of safe methods, instruction, rules and procedures.
9. Regular inspections and environmental studies as needed to identify potential hazards and to implement corrective measures.
10. Promotion and encouragement of off-the job safety activities of employees and their families.

I have read a copy of the company's safety and health policy and will do my part to implement and support this policy.

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Employee

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Date